

# Unsecured Loan Document Checklist

## 1. DOCUMENTS TO BE SUBMITTED UPON APPLICATION

- Completed personal loan application form
- Signed Authorisation To Release Information Form (Credit Bureau Authorisation Form)
- Income verification for employed persons:
  - Job letter &
  - Last 3 months pay slips
- Income verification for self-employed persons (applicants may be required to provide one or a combination of the following):
  - Audited financial statement for the last 3 years
  - Bank statement(s) showing the last 12 months activity Chartered or Public
  - Accountant's confirmation of salary
- Tax Registration Number (TRN). TRN is required where Passport or Voter ID is used as means of identification
- Proof of purpose for loan funds where applicable (Required for loans equal to or greater than JM\$1,000,000)

## 2. DOCUMENTS TO BE SIGNED UPON APPROVAL OF LOAN

- Signed Promissory Note
- Completed Salary Deduction Form
- Completed Loan Preauthorised Payment Form
- Signed Creditor Life Insurance Form